



STORY SUGGESTION

Date submitted ____/____/20____ Bureau/Office: _____

Subject: _____ Is the story time sensitive? _____

Will you provide a first draft? Y / N Photographs? _____ Charts? _____

If yes, who is the author? Please provide phone numbers/e-mail _____

Do you need a writer for the story? Y / N

What source material is available and who are the experts or key contacts?

- 1) _____

- 2) _____

- 3) _____

What are key points to include in the article:

- 1) _____

- 2) _____

- 3) _____

LPA response:
